

## Warehouse Operative

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<b>Reporting to:</b> Team Leader	<b>Direct Reports:</b> N/A
<b>Department:</b> Operations	<b>Location:</b> Cardiff
<b>Contract Type:</b> 42.5 hours per week, 9am – 5:30pm	

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### Company Information

Clinisupplies is a leading UK-based manufacturer and supplier of medical appliances specialising in continence products for managing acute and chronic condition. The company also offers a portfolio of bandages and garments for the treatment of wounds and chronic skin conditions. Employing over 500 people in the UK, China and India, Clinisupplies supplies its products to the NHS and delivers direct to patients' homes through Clinidirect, its dispensing appliance contractor.

Clinisupplies is focused on developing products which are simple and discreet to use. Its product development team works with clinicians and patients to develop a strong product pipeline to be manufactured at its CE, ISO, US FDA approved facilities.

### Role summary

The successful candidate will be joining a fast-growing organisation. Reporting to the Distribution Centre Manager, you will make sure incoming as well as outgoing deliveries are managed to the highest standard and in line with procedures, processes and health and safety standards. The role is working 42.5 hours per week Monday to Friday.

### Key Responsibilities

*The following provides an indication of the key responsibilities involved in this role but is not intended to be an exhaustive list of all the duties that you may be required to do*

- Maintain a thorough check of all dispatches and documentation of all Clinisupplies products
- Maintain a regular cycle count of all stored Clinisupplies products including date of expiry
- Understand working in a safe and controlled manner and adhere to health and safety standards and policies
- Unload and load deliveries
- Make sure that documentation is filed in accordance with normal stores practice
- Where applicable be familiar with the operation of the forklift truck
- Maintain the stores areas so they are kept clean at all times
- Check in all incoming goods received
- Pick and pack a large daily number of orders
- Maintain stock to desired levels
- Deliver goods to designated depots as and when requested

## **Experience Required**

- Experience of working within a warehouse operative role
- Good communication skills
- Ability to develop and manage relationships internally and externally
- Ability to work to deadlines and multitask in a fast-paced warehouse environment
- Ability to work on your own initiative as well as part of a team
- Well organised
- High attention to detail and quality of work
- Good computer skills

## **Desirable**

- Previous experience of working within a medical or healthcare industry
- Valid Forklift (Pivot steer)
- Clean driving license
- SAP

Clinisupplies is dedicated to the continuous development of our employees and offer excellent career prospects for the strong candidate. We also offer competitive terms and conditions.

Clinisupplies Limited is an equal opportunities employer and positively encourages applications from suitably qualified and eligible candidates regardless of sex, race, disability, age, sexual orientation, gender reassignment, religion or belief, marital status, or pregnancy and maternity.

## **How to apply**

If you are interested in this position, please forward your CV to [recruitment@clinisupplies.co.uk](mailto:recruitment@clinisupplies.co.uk). Please note that in addition to the interviews there will be assessments as part of our recruitment and selection process.

## **NO AGENCIES**